**BOARD OF TRUSTEES MEETING MINUTES**

United Church of Christ (Congregational)

Strongsville, OH 44136

November 17, 2019

The meeting was called to order by Greg Dickson at 11:17 AM.

**Those present were:** Greg Dickson, Dale Hawk, Rob Stepan, Linda Stepan, Pastor Heidi Denman McDougall, Sally Herzog, Mike Clotworthy, Myron Costin, Bill Giuliano, Bob Kovatich, Sandy Pogozelski, Ed Sobek and Judy Gaumer.

Myron moved and Rob seconded a motion to accept the minutes and financial reports of the October 8, 2019 meeting as read. Motion passed.

**Financial report:** We have a balance of $21,115.24 and are in good shape. Bill moved to accept the financial report, Ed seconded. Motion passed.

**Memorial/Endowment:** The memorial Sunday service was a success. Dedications were: AED Defibrillator, Altar Flower Vases, Gathering Area Restroom Remodel, Percussion Instruments, Wednesday Free Lunch and Karen Morgan Memorial.

**Interior Improvement:** There was an extended discussion concerning the ramp. Some modifications to the plan for a permanent ramp could be made. Adria and Myron have been researching temporary ramps. Myron will measure the ramp area to see if we could use a sturdier, heavier temporary ramp. If we decide to go with a temporary ramp, we need to make certain it meets all Strongsville codes.

**Buildings and Grounds:** Eric has done leaf removal once. The cost is $250 for the church area and $350 for the Royalton Road area. Mike moved that we ask Eric to do one more cleanup this year. Rob seconded. Motion passed.

**New Items**:

Myron moved that we pay Sharon Heinrich $25 per Sunday, to be paid by the Music Committee through the end of the year. This cost will be put in the regular church budget starting next year. Linda seconded. Motion passed.

It has been noticed that the kitchen door is not always locked. Anyone locking this door before leaving needs to check from the outside as well to make sure it is secure.

Dale reported that the AED unit is in place and ready to use.

Email item to be included in the November 17, 2019 minutes:

From Greg Dickson: During the last Official Board meeting, the Diaconate communicated the need to trim the tree for the live nativity and open house. All three trees in the front have branches which  are drooping low to ground so I asked Eric Stough to quote us a price for trimming all three trees. The price for all three trees would be $200 to trim the lowest branches to six to eight feet above ground. The invoice would be paid  from the general fund.

The attached proposal explains the work as well.

I would like to make a motion to approve this proposal to have the trees trimmed. If you are able, please reply to all and vote yes or no. This motion passed.

The next meeting will be Tuesday, December 10, 2019.

Myron moved to adjourn, Linda seconded. Motion passed.

Respectfully submitted:

Judy Gaumer, Clerk