**BOARD OF TRUSTEES MEEETING MINUTES**

United Church of Christ (Congregational)

Strongsville, Ohio 44136

September 10, 2019

The meeting was called to order by Greg Dickson at 7:02 PM. Pastor Heidi led the group in prayer.

**Those present were:**

Greg Dickson, Tom Gaumer, Bill Giuliano, Sandy Pogozelski, Adria Bond, Pastor Heidi Denman McDougall, Sally Herzog and Clerk, Judy Gaumer.

**Minutes of the August 13, 2019** meeting were approved in a motion by Sandy Pogozelski, seconded by Sally Herzog. Motion passed.

**Treasurers/Financial Secretary report:** Adria and Sally reported that we have $5851.00 in the checking account after payroll. The Royalton Road account has $6700.00. The Official Board gave $3000.00 which was applied to the $5500.00 loan. The report was approved.

**Committee Reports:**

**Memorial/Endowment:** A pear tree to honor Karen Morgan will be planted near the outdoor worship area. We need to have a plan for this area in case more trees are planted in the future. The cost of the tree and planting is $285.

**Interior Improvements:** One bid of $46,000 was received for the ramp project. It was felt that we needed more bids if possible. Bill Giuliano will contact Linda Plain to see if the city of Strongsville can help us find more contractors.

We need to receive an invoice before we can pay the architect for his work. Greg will check on this.

**Budget and Finance:** The Stewardship campaign is starting. This committee needs to have a trustee as a member. Greg will ask Bob Kovatich if he will do this.

**Ministers Report:** The outdoor worship space has not been maintained well. We need to come up with a plan to restore the labyrinth so that less maintenance is required.

The upstairs project: The Sunday School committee wants to paint all walls. They want to take pictures of the existing murals and frame them. This needs to be approved by the trustees. We need to make sure there are no concerns about covering the murals.

Heidi will be going to (a very early morning) Strongsville networking meeting to represent the church.

**Buildings and Grounds:** We need to talk to Emma Clotworthy about our expectations for her work. The existing custodian job description needs to be updated. Perhaps a check list should be created. Greg and Mike Clotworthy will take Emma through the church so they can be clear on what is needed. The job should require 12 hours per week. In addition, any work for extra activities (dinners, showers, etc.) should be billed separately, and paid with a separate check.

Royalton Road Property: The realtor is vetting prospects. The deck was power washed and stained at a cost of $285. Bill Giuliano made a motion to have Scott Harper of Harper Electric repair/replace the porch lights at a cost of $275. Tom Gaumer seconded. Motion passed.

The bathroom still needs to be painted. Mario had accepted the job but broke his foot and is unable to work. He has let us out of the contract, so we need to find a new painter. Greg made a motion that the amount for the paint job not exceed $300. Bill seconded. Motion passed.

Greg will look into wrapping the pipes located on an outside wall to increase the insulation.

**Old Business:**

Logistics need to be worked out for re-keying the church doors.

The smoking receptacle needs to be re-located. Tom Gaumer will research the regulations concerning smoking areas. The ground around the present smoking area needs to be improved.

We haven’t received a date for sealing the parking lot.

Bill Giuliano moved to adjourn, Sally Herzog seconded. Motion passed at 8:08 PM.