**Official Board Minutes**

United Church of Christ (Congregational)

**October 16, 2016**

The meeting was called to order by Moderator Sally Herzog at 11:29 a.m. Pastor Becky led the group in prayer.

Present were:

Betty Craig Ingrid Dickson Barb Fraunfelder Sharon Heinrich Sally Herzog

Irene Joyce Lori Kovatich Lola Millhoane Matt Minnick Kenn Oerkfitz

Linda Plain Cheryl Sobek Jack Stephenson Rev. R. Stephenson Darla Wickline Claire Wills

**Minutes of the 9/27/16 meeting** were approved with a motion by Betty Craig seconded by Claire Wills. Motion carried.

**Treasurer’s Report as of 10/16/16**: Balance of $2,546.26. No activity since last meeting. Ted Bickley will send a report via e-mail in the coming weeks.

**COMMITTEE REPORTS:**

**Advertising Committee**: Jack Stephenson reported that there are no updates since last meeting.

**Christian Education Committee/KFC**: The Horse Riding adventure had 13 attendees. Thanks to Ginny & Kenn Oerkfitz, Cheryl & Ed Sobek, and Cathy & Dale Hawk for donating a party for 10. The Sunday School picked up the cost for the extra riders. Thank you to Kelly Bickley for organizing this fun outing.

**Church Treasurer/Financial Secretary**: Lori Kovatich and Barb Fraunfelder distributed detailed financial reports and answered questions. Kenn Oerkfitz mentioned that most quarterly bills have been paid except for insurance and health care/retirement. Each committee was e-mailed a template of last year’s figures so that they may submit proposed budgets for 2017. Budgets are due November 1st. Giving statements will be distributed for the 3rd quarter in coming weeks.

**Dinners:** Betty Craig reported that the Turkey Dinner is on November 5th. Volunteers are needed and a sign-up sheet was passed around. The outdoor sign has to turn over to the Turkey Dinner immediately after the Pancake Breakfast.

**Diaconate:** Cheryl Sobek reported that the Diaconate is organizing volunteers, food, and other details for the Open House on November 20th. They will decorate for Christmas on November 13th and provide pizza following worship. Diaconate Cookie Sale date may be changed to December 18th so as not to interfere with the Women’s Fellowship Candy Sale. They are discussing ideas for a new venue for their Wing Night that is more accessible.

**Mission Outreach:** This committee needs a chairperson.

**Music Committee:** Ingrid Dickson reported that several new singers have joined the choir. The Bell Choir will play on October 23rd. Children’s Choir rehearsals have started on Wednesdays at 7:30 p.m. The Music Committee, with the Memorial Fund, is sponsoring a choir robe drive. Each robe is $50 and can be given in honor/memory of a loved one.

**Organ Restoration Committee**: The next Pancake Breakfast will be October 23rd. Set-up will be the day before.

**Search Committee:** Kenn Oerkfitz reported that they will be following up with the candidate for Associate Pastor for Youth and Families along with Pastor Becky.

**Stewardship Committee:** Darla Wickline reported that they will meet on October 24th at 7 p.m.

**Sunday School:** Irene Joyce reported that the Harvest Party will be October 29th from 2 p.m. – 4 p.m. and the Pumpkin Decorating Party will be October 30th during class time. The Sunday School is looking into donating money to victims of Hurricane Matthew or some other project. We are starting to plan the Christmas Pageant with Elena Taylor and the Children’s Choir. Elena Joyce has agreed to write a pageant with parts for speakers and kids in costume.

**Thrift Shop:** Lola Millhoane reported that they will be locking the Thrift Shop doors during off-hours because items have been missing. Otherwise, all is going well and they will be open for the Turkey Dinner.

**Trustees**: Rachel Zielinski sent a report that they have gotten quotes for windows for the Pearl Road property. A 2 ½ year lease has been signed with the Royalton Road tenants. They will be making a final recommendation for the handicap restroom project and making a decision on the landscaping/snowplowing service. Gina Gigliotti started her Gold Award project. The Trustees are working on a plan to seal the parking lot. Kitchen clean-up will continue.

**Women's Fellowship:** Claire Wills reported that they will keep trying to find an ideal meeting day and time. They will sell Christmas candy on December 4th and 11th. Volunteers are needed to help make and package candy prior to the sale.

**Minister’s Report:** Pastor Becky reported that she has several baptisms and weddings scheduled, plus she has been doing funerals. She and Jack will be going out of town in November and representatives from each of the boards will be speaking at the Journey in Faith class on November 3rd and Kenn Oerkfitz will fill in on November 10th.

**OLD BUSINESS:**

Transition Criteria Models were discussed and a handout detailing the options was distributed. The Executive Team will meeting with Bonnie Bates from the U.C.C. to prepare for Pastor Becky’s imminent departure.

A Vice-Moderator is still needed; please contact Sally with suggestions for filling that position.

The 200th Anniversary Committee has been meeting and continues to plan for our bicentennial year. Cookbooks have been selling well.

The Adult Social Club has their clambake on October 16th. Over 60 people are signed up.

Open House planning is well in hand. Rental of the animals is secured; the DFS singers will perform; Barb Fraunfelder is organizing tonechimes; and the Diaconate is coordinating refreshments. Donations of finger foods and volunteers will be needed for the Open House on November 20th.

**NEW BUSINESS:**

Please bring suggestions for filling the Nominating and Audit Committees to the November meeting. These are two very important functions of the Official Board.

Fit Club is sponsoring a free beginners’ yoga class on Sunday, November 6th at 5 p.m. All are welcome.

Betty Craig motioned for adjournment at 12:33 p.m., seconded by Ingrid Dickson. Motion carried. The next regular meeting of the Official Board will be **Tuesday, November 29, 2016 at 7 p.m.**

Irene Joyce, Secretary