**BOARD OF TRUSTEES MEETING MINUTES**

United Church of Christ (Congregational)

Strongsville, OH 44136

September 8-15, 2020

Greg called the email meeting to order on September 8, 2020.

**Approval of the August meeting minutes and financial reports.** Greg moved to accept the reports and Bill seconded. Motion passed.

 **COMMITTEE REPORTS:**

A letter was sent to the congregation from our Moderator Rachel Zielinski opens discussions of our conservative approach to opening our church with safety as our number one priority. As of now, we don’t have a date to re-open church on a regular basis.

**Official Board News:** October 11, 2020 in person church service in Pilgrim Hall only, chairs only, rough capacity around forty people, socially distanced six feet. Families may sit together. Masks required entire time inside building. At this stage, this is the plan. Time and other details TBD. The method of reserving a spot and being able to attend this service is also TBD. Cleaning and sanitizing surfaces after service will also be required. This service will also depend on continuing downward Covid-19 numbers in our county. Safety is the number one priority.

Next, with the Pilgrim Hall services coming up this fall, a portable sound system was suggested to be used for easy set up and storage afterwards. Jim Heinrich suggested a system for around $700.

Dale made a motion to spend up to $750 for sound equipment.  Greg seconded. Motion passed. Rob Stepan will donate some of his own equipment and we will find some speakers only.

**Building and Grounds Project Prioritization and Status (Refer to Project Tracking)**

**Church parking lot:** Need to repair some divots and missing chunks of concrete. We need to follow up and contact George Love again regarding the parking lot and the church front steps, outside the back of the sanctuary double doors. Once repairs have been completed we could re-stripe the parking We can patch the holes with a blacktop patch as a temporary band aid so we don’t have anyone twist an ankle until we have cement work completed this fall or next spring.  Estimate for blacktop patch would be about $150 in materials.

Dale moved to patch the parking lot. Ed seconded. Motion passed. However Eddy Bond will also get a bid for a more permanent repair. We will revisit Eddy's bid once he obtains it.

**Pearl Rd. rental house:** We have three bids for painting the exterior of the Pearl Road rental house.  All bids will carry current liability insurance. The bids were all based on the same criteria. Deck King's bid is $4,968. Reliable Restoration is $3,575. John Wos is $3,395.  It's been a challenge to find an available exterior painter so we now have three bids. Low bid isn't always the best choice, however, Wos came highly recommended by the tenants themselves.

 The work elements in all three bids are the same, and John Wos has also added trimming the bushes to access the building better for painting, and painting the business sign.

Greg made the motion to accept the Wos bid and Mike Clotworthy seconded it. Motion passed.

Greg moved to use the Royalton Rd. rental account for paying for painting the Pearl Rd. rental exterior. Eddy seconded. Motion passed.

**NEW BUSINESS:** Church secretary Irene Joyce requested to replace the antiquated church computer. The Memorial Fund will pay for this and it has been approved by the Memorial committee with three out of four votes "yes' and one that has not responded.

Thank you to Irene and Evan Joyce for researching and purchasing the new church computer. The total cost was $640.92 working within the $700 budget. Evan and Irene spent hours assembling the computer and installing and transferring all needed software. The memorial fund has paid for this expenditure.

 Greg made a motion to accept the terms of the new church computer with a budget of $700  to be paid for by the Memorial Fund. Mike Clotworthy seconded it. The motion passed.

Email items:

Due to the church receiving erroneous deliveries it would be beneficial to have our church address posted on the Royalton Rd. entrance door and the Thrift shop entrance door. Please find the attached estimate and photo rendering of this proposal.  Irene Joyce and Pastor Heidi worked with Signarama to find the ideal materials and signage methods. The grand total is $218.00.

 Dale made a motion with to spend up to $250 if needed to address this door sign. Second by Ed. The motion passed.

From Pastor Heidi: Correction: there are two options presented for the address sign. The magnets would total $82; the applied vinyl, including installation, would be $136.

**Next Scheduled meeting**: Week of September October 13, 2020. Format and venue TBD.

 **Motion to Adjourn:** Greg moved to adjourn and Ed seconded. Motion passed. Meeting was adjourned on September 15, 2020.

Respectfully submitted,

Judy Gaumer, Clerk