**BOARD OF TRUSTEES MEETING MINUTES**

**United Church of Christ (Congregational)**

**Strongsville, Ohio 44136**

**July 9, 2019**

The meeting was called to order by Myron Costin at 7:01 p.m. Pastor Heidi led the group in prayer.

**Present were:**

Adria Bond, Mike Clotworthy, Myron Costin, Tom Gaumer, Bill Giuliano, Dale Hawk, Substitute Clerk Irene Joyce, Bob Kovatich, Rev. Heidi Denman McDougall, Sandy Pogozelski. Guest: Ibrahim Hakki, Architect

**Minutes** **of the June, 2019** **meeting** were approved in a motion by Bill Giuliano, seconded by Dale Hawk.

**Treasurers/Financial Secretary Report:** Adria Bond reported that the Operating checking account currently has $6,012.42 after payroll, but still owes the Savings account $6,500.00. We have a 5.6% increase in giving over this time last year. Mike Clotworthy moved to accept the Financial Report, seconded by Tom Gaumer. Motion carried.

**COMMITTEE REPORTS:**

**Memorial/Endowment:** No report.

**Interior Improvement:** Architect Ibrahim Hakki came to submit drawings of the ramp project. The fees for the City of Strongsville are estimated to be $2,470.00. He recommended that the contractor pull permits. The next step is securing quotes from contractors. Eddy Bond will be asked to contact Mario Mastrangelo and Ibrahim Hakki will also give us the name of a contractor with whom he has worked.

Refurbishing the Pilgrim Hall restrooms is in the wings, awaiting the completion of the ramp project.

The Christian Education Committee submitted a proposal to refurbish the upstairs, including carpet cleaning, paint, and window treatments. They estimated the cost to be about $2,800.00, with funding from a church member and their own fundraising. Dale Hawk made a motion to permit them to move forward with the project, as long as they present plans (paint color, etc.) to the Trustees prior to beginning work. Bob Kovatich seconded and the motion was approved.

**Minister's Update**: Pastor Heidi reported that she will be on vacation July 14th through July 21st and Rev. Oommen Thomas will substitute. Attendance has been very steady, even as summer has arrived. The Church Picnic will be at Volunteer Park on July 28th.

**Buildings and Grounds:**

An estimate of $925 ($700 for the church and $225 for the Royalton Road house) had been received from Professional Roofing. Another bid is needed. It was suggested that gutter cleaning be regularly scheduled maintenance in the spring and fall every year.

**Ongoing/Closed Items:**

The Thrift Shop ladies have indicated that they do not want a chair lift at this time.

Emma Clotworthy will be hired in the position of Custodian and has obtained the required work permits.

Dale Hawk will get together with Rachel Zielinski to get the AED ordered and then install it.

Eddy Bond will be asked to contact Mario Mastrangelo about caulking the base of the walkway around the kitchen and side of Pilgrim Hall.

**New Items:**

Royalton Rd. rental house update: Bob Kovatich contacted Gail Prock from Howard Hanna regarding listing and Gwen Salvatore about cleaning. Gwen will clean the interior completely on July 28th, the day after the tenants move out July 27th. Gail Prock recommended not showing the property until it is cleaned and move-in ready. We will get more details as the move out date approaches. Irene Joyce will call Gwen about getting a key to the house.

Myron Costin and Mike Clotworthy will organize a work party to tidy up the debris around the Royalton Road property and shed. August 10th at 7 a.m. was chosen and doughnuts will be served. Irene Joyce will place announcements in the bulletin and newsletter.

**Official Board Report:** Upcoming events: The Strongsville Homecoming Parade is July 17th, and the Church Picnic is July 28th. Lifetouch photo shoots are August 19th and 20th. We are planning an outdoor worship service on Labor Day weekend, Sunday, September 1st.

Rachel Zielinski will see to it that the cigarette butt receptacle is moved to a less prominent location while still allowing for its use.

Judy Gaumer has agreed to serve as clerk, fulfilling the remainder of Karen Morgan’s current term. Judy will be appointed at the next Official Board meeting on July 23rd.

Motion to Adjourn was made by Mike Clotworthy at 7:48 p.m., seconded by Bill Giuliano. Motion carried.

**Next Scheduled meeting:** Tuesday, **August 13, 2019** 7:00 p.m.

 Respectfully submitted,

 Irene Joyce, substituting for Clerk Karen Morgan