**BOARD OF TRUSTEES MEETING MINUTES**

**United Church of Christ (Congregational)**

**Strongsville, Ohio 44136**

August 13, 2019

The meeting was called to order by Greg Dickson at 7:01 PM. Pastor Heidi led the group in prayer.

**Those present were:**

Greg Dickson, Mike Clotworthy, Myron Costin, Tom Gaumer, Dale Hawk, Linda Stepan, Heidi Denman McDougall, Adria Bond, Clerk Judy Gaumer and Guest Ibrahim Hakki, Architect

**Minutes of the July 9, 2019** meeting were approved in a motion by Mike Clotworthy, seconded by Tom Gaumer. Motion passed.

The Board is looking for a way to honor Karen Morgan for her many years of service. It was decided to ask Rachel what she thinks her mother would like.

**Treasurers/Financial Secretary Report:** Adria Bond reported that the checking account has $11,000 after payroll. We still owe $6500 to the savings account. All bills are paid and we made it through the summer! A $5000 donation from Dr. Lonsdale was received. We broke even this year.

Myron Costin moved to accept the report, and Mike Clotworthy seconded. Motion passed.

**Committee Reports:**

**Memorial/Endowment fund** also received a $5000 donation from Dr. Lonsdale.

**Interior Improvements:** The confirmation room door and the closet in that room will need to be removed to make room for the new ramp. We should hold off on the AED placement or any other changes to that area for now. Mr. Haaki thought we might need additional foundation work for the ramp, but after further inspection thinks we are OK.

**Minister’s Update:** The clean up project for the outdoor worship area was very successful. Eric will mow the labyrinth and then Jim will follow up with Round Up.

108 family units have signed up for the picture album. Photography will start on Monday, August 19 and run through Thursday, August 22.

Outdoor worship is September 1.

Pastor Heidi updated the committee about a church member rummaging through her office. It was decided that the member should not have a key to the building, and should have another member with him at all times if possible.

Dale Hawk moved that we re-key all of the exterior doors to the church and the Pastor’s office. All keys will be numbered, and people will need to sign off when they receive a key. A spread sheet will be kept so we know who has keys, and they will be turned in when no longer needed. Myron Costin seconded. Motion passed.

**Building and Grounds:** The Royalton Rd. clean up is progressing. We need someone to do the painting, sealing the deck, etc. The property will be listed for rent immediately.

Daisy Fresh is coming this week to give us an estimate for carpet cleaning, including the upstairs.

Dale Hawk moved that we purchase a $100 gift card for Jim Heinrich to thank him for all that he does for the church. Linda Stepan seconded. Motion passed.

Emma Clotworthy has taken over the cleaning chores and it’s going well.

A bid was received from Fixed Loves Concrete to seal the parking lot. Myron Costin moved that we go forward with sealing the lot with the addition of having someone re-stripe the lot. Dale Hawk seconded. Motion passed. Hopefully Loves will do the re-striping for around $400. We need to make sure that AA, the free lunch people and Pomeroy House know when the sealing will take place. The Endowment fund can be used for this project.

The Thrift Shop sign will need to be moved in the future.

**Official Board:** The ash tray needs to be moved away from the building. When that is done, AA will be asked to keep all smoking farther away from the building. The ground around the current smoking area needs to be cleaned up.

**Old Business:**

The AED will be located in the parlor until the ramp has been completed.

The church computer system needs to be updated.

The windows in the Pearl Rd. house will need to be replaced in the future, but since the occupants aren’t complaining it was decided to wait.

**Motion to adjourn** was made by Myron Costin, Mike Clotworthy seconded. Motion passed and the meeting was adjourned at 8:00 pm.

The next meeting will be Sept. 10, 2019.

Respectfully submitted,

Judy Gaumer

Clerk