**BOARD OF TRUSTEES MEETING MINUTES**

United Church of Christ (Congregational)

Strongsville, OH 44136

April 13, 2021

Greg Dickson called the meeting to order at 7:02 PM.

Those present were: Greg Dickson, Mike Clotworthy, Myron Costin, Sandy Pogozelski, Ed Sobek, Adria Bond, Pastor Heidi Denman McDougall, and Tracy Seneff.

We welcomed Tracy Seneff as our new financial secretary!

**Opening Prayer** was given by Pastor Heidi.

**APPROVAL OF MARCH, 2021 MEETING MINUTES**. Myron moved to accept the minutes as written, Pastor Heidi seconded. Motion passed.

**TREASURERS/FINANCIAL SECRETARY REPORT:** Finances continue to do well. No decision has been made on whether the PPP loan will need to be repaid. Mike moved to accept the financial report, Myron seconded. The motion passed.

**COMMITTEE REPORTS:**

 **Memorial/Endowment:** These funds are in good shape. Memorials made in the first quarter of 2021 were in memory of Martha Liebert, Sally Mack and Carrie Skrant. Sandy moved to accept the report, Ed seconded. Motion passed.

 **Safety Audit:** 220V covers have been installed under the kitchen serving counter.

 **Budget and Finance:** No report.

**Minister’s Update:** Approximately 15 to 40 people have attended the Sunday morning meditation time. Meditation time will continue for two more weeks. We will begin in person worship on Sunday, May 2. Reservations will be required, space will be limited, and masks required. Sunday School will be held in Pilgrim Hall. Worship will move outside when weather and pandemic requirements permit. There is no policy regarding requirement of vaccinations at this time. CDC guidelines will be followed.

**Official Board News:** No report.

**Building and Grounds Project Prioritization and Status**

 **Royalton Road:** A section of the backyard fence may need repair. Greg will check this out.

 **Insurance:** There was discussion regarding the water and flood monitoring system. Myron will try to check drawings of the church plumbing to see if this is something we need.

 **Projects needing attention:** Emergency lighting in Pilgrim Hall, replacement of ladders and stepstools, updating the phone system (Heidi and Irene will work on this) should be at the top of our list. There is some confusion on what is to be done in the parking lot regarding sealing and striping.

**New Business:**

 Greg presented a plan for the patio area outside of the kitchen. There were many questions regarding the plan submitted by Eric Stough, so it was decided to invite him to our next meeting before voting.

 Dale and Myron will take the broken refrigerator to the landfill.

 The damaged tree has been taken down and the new roof on the shed completed.

 Pastor Heidi showed pictures of updated plans for the church sign.

Ken Mehalko requested use of Pilgrim Hall for the Strongsville Community Band rehearsals. He asked for use of the hall Monday and Wednesday evenings in June. They will be asked to put the hall back in the configuration used for our meetings. Myron moved to grant the request, Ed seconded. Motion passed. Irene will give Ken the details on what will be expected for cleaning of the hall.

Email motions received before the April meeting:

From Greg: I would like to propose Lemberg Roofing Inc as the choice to replace the church shed roof for a cost of $1900.00. Any cost above $1900 would be to replace wooden planks if needed. We will need 50% down payment. This 50% down payment was also required when we replaced the sanctuary windows. I would like to make a motion to accept this bid. Pastor Heidi seconded. Motion passed.

From Greg: I would like to make a motion to hire Tracy Seneff as Financial Secretary at the current salary.  Motion passed.

Eric Stough provided a bid to remove the storm damaged tree at the corner of the building. Greg made a motion to accept this bid. Motion passed.

**Next scheduled meeting**: Tuesday, May 11, 7:00 PM in Pilgrim Hall.

**Adjournment:** Myron moved to adjourn, Mike seconded. Motion passed. The meeting was adjourned at 8:18 PM.

Respectfully submitted;

Judy Gaumer, Clerk