**Diaconate MInutes**

**Tuesday October 19, 2021**

**Attendence:** Jen Barry, Cathy Hawk, Sara Hayes, Linda Ponstingle, Marty Winch, Barbara White, Barb Camp, Gina Cathcart, Linda Plain

**Call to Order:** 7:06 pm

**Opening Prayer:** Cathy Hawk

**Approval of Minutes from the September 2021 Meeting:** Minutes were presented by Jennifer Barry. A motion to accept the minutes was made by Cathy Hawk. Linda Ponstingle seconded, and motion carried.

**Treasurer Report for September 2021:** Cathy Hawk reported that the Diaconate Account stood at $6, 040.37. A motion to accept the treasurer report was made by Barb Camp and seconded by Barbara White. All approved and motion carried.

**Official Board Update:** Talked about “Christmas Open House” and changes

**Old Business**

**Communion / November 7, 2021:** Cathy Hawk, Linda Ponstingle and Barbara White will serve communion along with the Liturgist reading on that Sunday.

**Fall Decorating –** Thank you Barb and Linda for decorating the Sanctuary for fall.

**New Business**

**Coffee Hour Update:** Begin making coffee prior to the service. Perhaps start with three pots – two regular, one decaf. Make another announcement during church to come down and visit if comfortable.

**Order Items for Christmas Open House (November 21, 2021) / What still needs done:**  We randomly set a target number of 500 “childrens ornaments” to have on hand. Barb Camp is using up the old supply that we have and is going to order a few more. Whatever we don’t use this year will be used in the future.

**Decorate for Christmas date:** A few of the women will be coming up to the church on Wednesday November 17th to decorate the Sanctuary for Christmas. Since people will not be walking through the church we only really need to do what can be seen from the open front door.

**Halloween Donuts:** Barb Camp will be ordering 10 dozen donuts to pass out on Sunday morning after church. Something a bit fun and different for Halloween. Myron and Jennifer will pick up the donuts Sunday morning and each donut will be bagged separately.

**Next Meeting Scheduled: November 16, 2021**

**Meeting Adjourn:** 8:38pm