**Diaconate Minutes**

**Tuesday September 21, 2021**

**Call to Order:** The meeting was called to order at 7:08 pm. In attendance Pastor Heidi, Sarah Hayes, Cathy Hawk, Barbara White, Barb Camp, Linda Ponstingle, and Jennifer Barry

**Opening Prayer:** Pastor Heidi led the group in prayer.

**Approval of Minutes from the August 2021 Meeting:** Jennifer Barry presented the minutes from the August 2021 Meeting. Cathy Hawk made a motion to accept the minutes and Barbara White seconded the motion. All were in favor and motion carried.

**Treasurer Report for August 2021:** Cathy Hawk present the treasures report for August 2021. The Diaconate account currently has $5,946.49 in its account. Barb Camp made a motion to accept the treasury report and Linda Ponstingle seconded. All were in favor and motion carried.

**Official Board Update:** Free lunch program had a meeting and will soon be starting up again soon.

**Old Business**

**Communion / October 2, 2021:** Cathy Hawk, Barb Camp and Jen Barry (along with Dale Hawk who will be the liturgist that day) will assist with the passing of communion.

**Fall Decorating:** Linda Ponstingle and Barb Camp will be meeting at the church during the first week of October to tastefully decorate the church for fall.

**Funeral Update / Thank you Barb:** Barb Camp reported that they received a $200 donation from the family after the funeral. She also stated that prepackaging the sides and dessert worked out very well and that we should probably consider continuing to handle luncheon’s this way as long as there are Covid issues to deal with.

**New Business**

**Coffee Hour Update:** Diaconate tentatively decided to begin making coffee after the service on October 3, 2021. We will need to check on the creamers prior to this date to see if we need to purchase new ones. Kicked around the idea of making juice available for the children. No baked goods or pastries would be served at this time. Kicked around maybe purchasing donuts for Halloween and decided to table until October’s meeting.

**Order Items for Christmas Open House (November 21, 2021): Barb was going to see what we still had left from last year. Some idea’s of how the traditional open house could be held without every trapsing through the church need to be gathered. We deferred to see if Official Board had anything to say in regard to this.**

**Next Meeting Scheduled: October 19, 2021**

**Meeting Adjourn:** A motion to adjourn the meeting was made by Barb Camp and seconded by Cathy Hawk. All were in favor and the meeting was adjourned at 8:15pm.