**BOARD OF TRUSTEES MEETING MINUTES**

**United Church of Christ (Congregational)**

**Strongsville, OH 44136**

**November 9, 2021**

\*PLEASE NOTE: WE DID NOT HAVE A QUORUM FOR THIS MEETING. ALL VOTES WILL BE TAKEN VIA EMAIL OR AT THE NEXT MEETING.

**Call To Order**: Greg Dickson called the meeting to order at 7:07 PM.

Those present were: Greg Dickson, Dale Hawk, Rob Stepan, Sally Herzog, Judy Gaumer and Pastor Heidi.

**Opening Prayer** was given by Pastor Heidi.

**Approval of October meeting minutes:** This vote will be taken via email.

**Treasurers/Financial report:** Sally reported that the PPP loan has been forgiven. We will be refunded the last 2 payments. There is one payment remaining on the Cornerstone loan. Sally and Mike have discovered an account at 5/3 Bank in the amount of $500. Sally will work with Kenn Oerkfitz and Adrea Bond (who are the signers on the account) to close the account. The balance in the checking account is $20,996.40, the savings account $37,698.60, and the Royalton Road account $13,405.75.

The vote to accept this report will be via email.

**COMMITTEE REPORTS:**

 **Memorial/Endowment:** No report.

 **Safety Audit:** To be discussed later in the meeting.

 **Budget and Finance:** Sally and Mike will be working on the 2022 budget.

**Minister’s Report:** Advent will be starting soon. The Stewardship campaign went well. We have had several visitors in the past few weeks.

**Official Board News:** We are getting several bids to paint the upstairs and make a few repairs.

 **Building and Grounds Project Status:**

 **Royalton Road:** John Toth is repairing the fencing. The gutters need cleaning.

 **Pearl Road**: Gutters need cleaning.

 It was decided not to have the furnaces in either building inspected at this time.

**New Business:** Repair on the sidewalk extension leading to Pomeroy may begin as soon as this week. The estimate for this project is $2,800. A church member may be paying half of that total. The cost will be paid from the general fund. Pomeroy has agreed to contribute $1000 to this project. The remaining $300 may be charged to the general fund.

Mr. Level gave a bid of $2250 to level the high traffic walk by the kitchen. An anonymous donor will contribute $1000.

Dale moved to spend up to $1400 to level the high traffic walk beside the kitchen wall. Heidi seconded. The vote will be by email.

It was noted that the drain under the sidewalk needs to be looked at as the tiles are old and may be deteriorating.

George Love will handle our snow plowing this season with the same price as last year.

**Old Business:** Open Project matrix:

 The following project has been finished: #5 safety lighting in the kitchen and Pilgrim Hall; #7 the Gathering area floor options have been put on hold; #10 we need to get bids for point and tuck of the building; # 16 bids are being taken.

The committee discussed adding a storage building to the grounds. Adding this to the project list will be discussed at the next meeting.

Greg adjourned the meeting at 8:04 PM. The next meeting will be December 14, 2021.

Respectfully submitted,

Judy Gaumer, Clerk.